

EXPORT TO RDC



Country profile

- **Land mass:** 2,267,048 km²
- **Population:** 43,18 m
- **Urban Population:** 43 %
- **Life expectancy:** 57,3
- **Religions:** Christianity, Islam
- **Main ethnic groups:** Kikuyu, Luo, Luhya, Kalenjin, Kamba, Kisii, Meru
- **Literacy:** 63,8 %
- **Inflation:** 1,4 %
- **Main export:** Black Tea
- **FDI:** \$ 259m



| COUNTRY PROFILE | DR CONGO



INDUSTRY EXPERTISE

- Mining
- Aid & Relief
- Food & Beverages
- Industrial Projects
- Oil & Gas
- Power Technologies
- Telecom
- General Retail
- Automotive



SERVICES

- Transit bond clearances
- Customs clearance
- Multimodal transport
- Door-to-Door
- Express service
- Supply line logistics management
- Managing logistics projects
- Heavy lifts and oversize movements

- Lead Logistics / Transport Provider (LLP/LTP)
- Global flow monitoring
- Cargo consolidation
- Documentation services
- Safety and security of cargo
- Hazardous materials
- Warehousing
- Pharmaceutical warehousing ISO 9001 :2015



Main products

AIR IMPORT IN DRC FROM TOP 10 COUNTRIES IN THE WORLD



IN TEUS	2016
OTHER INDUSTRIES	3 301
HIGH TECH	1 736
FOOD & BEVERAGES	1 469
INFRASTRUCTURES	1 276
HEALTHCARE	973
AUTOMOTIVE & TRANSPORT	618
FASHION	439

EXPORT TO DRC

Customs Process

1/ DOCUMENTS REQUIRED:

A/ FOR IMPORTS:

- Bail owner
- Original invoice
- Packing list
- License (1% cif penalties if not purchased initially) if value \geq fob USD 2500
- Original BL or AWB (LTA)
- Certificate BIVAC
- FERI (information sheet to import)
- Certificate of origin

B/ DOCUMENTS REQUIRED FOR EXPORTS:

- National identification
- Quantitative relationship OCC
- Packing list
- Commercial invoice / contract of sale / inventory valued

C/ SPECIFIC DOCUMENTS:

Personal effects

- Copy passport with visa
- Residence certificate issued by the country of residence
- Employment contract issued by the employer
- Work permit or certificate issued by the ministry of labour
- Settlement visa at the migration branch

Used vehicles

- Certificate value
- Certificate of insurance
- Vehicle identification card
- Certificate of completion of service / mutation
- Verbal note signed by the ministry of foreign affairs

Agricultural products (sugar, coffee, cocoa, etc ...)

- Export authorization
- Lot ready CCO (Congolese control office)
- Certificate Verification to Export (CVE)
- Quality certificate and weighing
- Analysis report, sample report
- Expert report

2/ CUSTOMS CLEARANCE PROCEDURE:

A/ GENERAL INFORMATION:

Importer must have a number Import-Export. All imports worth more than USD 2,500 must be accompanied by a license and be screened before boarding BIVAC, an organization mandated by the OCC.

State agencies involved in the process are:

- OCC / BIVAC: Congolese Control Office - Bureau Veritas
- OFIDA/DGDA: Office of Customs and Excise
- DGI: Directorate General of Taxation
- FIP: Fund Industry Promotion
- OGEFREM: Office of Freight Management Maritime
- DGRAD: Directorate General of Revenue Administrative, Judicial, Domaniales and interests
- Quarantine: Tax health
- FERl: Fact Sheet
- SCTP / ONATRA: Port Handling

Agencies receiving total exemption

- Diplomatic status
- Note verbal approved by the ministry of foreign affairs
- Commercial invoice or proof
- BL or AWB (LTA)
- Safe harbor statement (ie)
-

Agencies receiving partial exemption

- National and international ONG
- Agreement with the ministry (IC)
- Favourable exemption
- Utilization Project
- Import permit from the Ministry of Health (drugs)
- Ministerial decree Plan and Finance for investment (ANAPI)

B/ MARITIME IMPORT PROCESS:

The Congolese Customs regulations allow every importer to clear his goods or to use a registered Freight Forwarder for that purpose. It is forbidden to clear on behalf of an importer without his prior approval.

The following documents are required from the importer:

- The Import Export reference « Numero Import - Export » issued by the Ministry of Trade and requires payment of the Import-export Tax.
- The Tax number « Numero d'impôt ».
- The National Identification Number « Numero d'Identification Nationale »

The customs value is based on the transaction value of the WTO. Customs requires all original documents cited. The process begins by obtaining leave to follow the shipping line, all other charges duties and taxes, handling, etc. are paid on the ballot at the counter Unique liquidation.; Clearance can be done according to law or suspensive arrangements (subject to authorization).


The Customs Code provides facilities (emergency removal, removal authorized incomplete statement).

.Goods paying all duties and taxes

Import Licence: This licence must be validated and issued by an agreed bank prior entry of shipment in Kinshasa. If an import is not covered by an import Licence, a penalty of 1 % of CIF value is applied.

Note: The following are exempted from this obligation:

- **Import of CIF value lower than USD2,500**
- **Institutions and organizations exempted from duty and taxes such as Embassies, United Nations agencies and Non-governmental Organizations.**
- **Congolese citizen coming back to DRC to settle with their personal belonging. Individuals that imports a second-hand vehicle for five or more than five years of driving.**
- **All goods carried by the government and covered by a special allowance.**



The Attestation de Verification BIVAC (Bureau Veritas) is mandatory for every shipment with FOB (Free on Board) value greater than 2,500 USD must be inspected before being loaded. If this document is not available, the importer will be charged for a penalty equals to the amount of duties and taxes owed and additional penalties 2% based on CIF recovering par OCC.

.Organizations benefiting of an exemption of duty fees and taxes

- **International Organizations**

International Organizations with a diplomatic status such as embassies, humanitarian organizations, United Nations agencies and foreign aid organizations must obtain a « note verbale » approved by the Ministry of Foreign affairs in order to be exempted from duties and taxes. The importer must initiate the formalities to get the note verbale and the delay to obtain it varies between two and ten days.

- **National NGO**

A Ministry of Justice decree granting legal personality or temporary operating authorization and the proof (receipt acknowledgement) of the filing at the Ministry of Justice. Approval of the exemption by the concerned Ministry Packing list Valued donation certificate or commercial invoice B/L Deployment Project Registration Certificate issued by the Ministry of Planning Non-profit-making status Ministry of Health import authorization (for drugs) Ministry order of both the ministry of Finance and Planning.

- **International N.G.O**

Agreement with the Government through the Ministry of Planning and finances that in virtue of the Law on non profit-making organization and public utility establishment.

Approval of the exemption of the Ministry in charge of the NGO's business sector.

List of imported goods Valued donation certificate or commercial invoice
B / L Deployment Project Ministry of Health import authorization (for drugs)
Ministry order of both the Finance and Plan ministry

- **Exempted personal effects for a first settlement in DRC**

Personal belonging cannot be shipped before the receiver has entered for the first time in DRC,
Personal belonging must be imported within 6 months following the first entry in the DRC,
The country of origin personal effects should be the country of residence of the receiver,
Only a single vehicle may claim exemption from duties and taxes during the first institution in DRC,
Married couples with a Marriage certificate may qualify for exemption from two vehicles.

C/ MARITIME EXPORT PROCESS:

The packing is done under the supervision of OFIDA, OCC, and ANR before being transferred to the port of embarkation.

The input port is subject to a schedule after completion of customs formalities and port.

D/ AIRFREIGHT PROCESS:

Like a same process to Seafreight you have to use LTA indeed BL.

The process starts with obtaining leave to follow the airline, express shipments fold-USD 100 are not reportable if making a simplified declaration import (DSI).

Duties and taxes and fees RVA (Régie Airway) are liquidated and paid to the Single Window on the ballot liquidation.

COMMERCIAL INVOICE

- It is set up in French, at a minimum, in triplicate. It must include the usual terms.

EUR1

Although the Democratic Republic of the Congo does not consent to a preferential customs regime for products originating in the European Union, customs services may require a document EUR. 1 When importing these products, "Where these are Incorporated into the manufacture of a local product and re-exported to the EU ".

Consignments, less than EUR 6 000 or made by an authorised exporter, may result in the establishment of a declaration as in the case of EUR. 1 "When incorporated into the manufacture of a local product and re-exported to the EU."

It must be drawn up on an invoice, a delivery note or any other commercial document describing the products concerned in a sufficiently detailed manner to be able to identify them.

Certificate of origin

For products of Community origin which are not eligible for the EUR. 1 document and for non-Community products, a certificate of origin may be requested. It must be drawn up on the community form.

The certificate of Origin forms are circulated by the specialized printing companies as well as by the chambers of Commerce and industry. The CCI Paris Ile-de-France as well as numerous provincial KICs propose dematerialised certificates: <https://www.formalites-export.com>

Rules relating to the issuance and use of certificates of origin are specified in the document Certificate of Community origin.

Required certificates

DEPENDING ON THE KIND OF COMMODITY

- For meat and by-products of animal origin (milk, eggs, meat preparation, etc.) : **sanitary certificate**
- For fruits, vegetables, seeds and other plants : **phytosanitary certificate**



Transport and packaging

Transportation documents :

The main transport documents are the bill of lading, the LTA or AWB air waybill, the international CMR consignment note and the international CIM consignment note.

Packing list :

This list summarizes all the exported goods and specifies the volumes, the number of packages, crates, containers as well as the exact quantity of the goods.

Transport insurance :

There is a local insurance obligation, that is, the obligation to ensure the international transport of goods in Congo Kinshasa.

Commodities Control :

Shipments to the Republic of the Congo must give rise to an inspection on the quantity, quality and price of the goods prior to their embarkation. It is carried out by mandated companies including: Bureau Veritas

Passport Business Visa:

The cost is 85 euros for one entry and one month maximum. It is only payable by credit card. The time to obtain is variable.

Key contacts in Europe for RDC



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